

ALPHA PARK PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING MINUTES
MONDAY, SEPTEMBER 16, 2024

1. CALL TO ORDER

The regular meeting of the Alpha Park Public Library District Board of Trustees was called to order at 7:01 p.m. Monday, September 16, 2024 in Meeting Room #3, President Adams presiding. Trustee Woiwode entered the meeting at 7:02. Trustee Strack entered the meeting at 7:07.

Members Present: Kris Adams, Julie Bonar, Tom Stagg, Sara Woiwode, Joanna Freimuth, Kimberly Strack and Rhonda Wolfe

Members Absent: None

Staff Present: Amy Harris, Aliesha Pendleton

Public Present: Albert Schneider

2. PUBLIC/AUDIENCE COMMENTS ON AGENDA ITEMS

None

3. FORMATION AND ACCEPTANCE OF CONSENT AGENDA

A consent agenda was presented to include #4 (Minutes) and #5 (Financial Report and Expenses) by President Adams.

Trustee Stagg made a motion to accept the consent agenda and was seconded by Trustee Bonar.

This passed by a unanimous roll call vote.

4. MINUTES

RESOLVED, THAT THE MINUTES OF THE AUGUST, 19 2024, REGULAR MEETINGS BE ADOPTED AS PRESENTED.

The motion passed in the consent agenda.

5. FINANCIAL

RESOLVED, THAT THE FINANCIAL REPORTS FOR AUGUST BE SUBMITTED FOR REVIEW.

RESOLVED, THAT THE EXPENSES FOR AUGUST, IN THE AMOUNT OF \$170,392 BE ACCEPTED.

The motion passed in the consent agenda.

6. PRESIDENT'S COMMENTS

Welcome to the September 2024 Alpha Park Public Library Board of Trustees meeting. As you can see from the agenda, our meeting will be short tonight. September is usually the month in which we hear from our auditor. The auditor's report is delayed due to another project he was working on. We will discuss this report at our October meeting. Normally at our October meeting, we would discuss our revised budget, based in part on the auditor's report. That will likely be delayed one month as well. These delays do have a positive effect, in that with Summer Reading, the IPLAR report, and the recent Request for Proposals for the outdoor digital sign, it will give staff a chance to catch their collective breath and move forward in a positive manner.

7. COMMITTEE REPORTS

A. Finance Committee

The meeting was called to order 3:00 P.M.

The Digital Sign Replacement Request for Price was discussed. The new sign RFP has caught the attention of some of the computer bots and we are getting more interest. The Bidding laws in Illinois are quite strict about the flow of information to prospective bidders. After assembling questions, all questions received are posted to the website on the same page as the RFP.

One item that is unusual with the sign is the proximity to the National Guard and Airport so wireless service cannot be utilized.

The endowment fund was brought up and the discussion of a foundation. We are going to have additional discussions with a planned zoom call with another library that has started the process successfully.

There was a discussion centering on the Friends of Alpha Park Public Library and the financial reporting of their funds. It was also mentioned that we need to increase the number of members of the Friends group.

Financial Reports were reviewed and discussed. Seeing no abnormalities.

Other item discussed was the audit that was in the works. Aliesha has been working with Andy and the process went very well. A report will be presented to the Board in October with a presentation by the Auditor either at the Finance Committee or the Board Meeting.

Due to the Illinois Library Association convention the next meeting of the Finance Committee has been moved to Thursday October 17, 2024 at 3:00.

The Finance Committee meeting was adjourned at 3:30.

B. Building, Grounds, and Safety Committee

No meeting held.

C. Marketing Committee

No meeting held.

8. DIRECTOR'S REPORT

Agenda Items:

- Staff & Volunteers
- Continuing Education

9. COMMENDATIONS

Director Harris commended Ashley Millar for great success with hosting her first library program.

10. LEGISLATIVE NEWS

None

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11. COMMUNICATIONS

None

12. UNFINISHED BUSINESS

None

13. NEW BUSINESS

None

14. PUBLIC/AUDIENCE COMMENTS ON NON-AGENDA ITEMS

None

15. Closed Session, per 5 ILCS (Open Meetings Act) 120/2 (c) (2)

16. ADJOURNMENT

There being no other business, the meeting was adjourned at 8:13 p.m.

President, Kris Adams

Secretary, Sara Woiwode

Next regular meeting: Monday, October 21, 2024 at 7:00 p.m.