

ALPHA PARK PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING MINUTES
MONDAY, APRIL 15, 2024

1. CALL TO ORDER

The regular meeting of the Alpha Park Public Library District Board of Trustees was called to order at 7:00 p.m. Monday, April 15, 2024 in Meeting Room #1, President Adams presiding.

Members Present: Kris Adams, Julie Bonar, Tom Stagg, Joanna Freimuth, Kimberly Strack and Sara Woiwode

Members Absent: Rhonda Wolfe

Staff Present: Amy Harris, Aliesha Pendleton

Public Present: None

2. PUBLIC/AUDIENCE COMMENTS ON AGENDA ITEMS

None

3. FORMATION AND ACCEPTANCE OF CONSENT AGENDA

A consent agenda was presented to include #4 (February Minutes), #5 (March Minutes) and #6 (Financial Report and Expenses) by President Adams.

Trustee Bonar made a motion to accept the consent agenda and was seconded by Trustee Stagg.

This passed by a unanimous roll call vote.

4. MINUTES

RESOLVED, THAT THE MINUTES OF THE FEBRUARY 20, 2024, REGULAR MEETINGS BE ADOPTED AS PRESENTED.

The motion passed in the consent agenda.

5. MINUTES

RESOLVED, THAT THE MINUTES OF THE MARCH 18, 2024, REGULAR MEETINGS BE ADOPTED AS PRESENTED.

The motion passed in the consent agenda.

6. FINANCIAL

RESOLVED, THAT THE FINANCIAL REPORTS FOR MARCH BE SUBMITTED FOR REVIEW.

RESOLVED, THAT THE EXPENSES FOR MARCH, IN THE AMOUNT OF \$141,257.23 BE ACCEPTED.

The motion passed in the consent agenda.

5. PRESIDENT'S COMMENTS

Welcome to the April 2024 Alpha Park Public Library Board of Trustees meeting. I would like to take this time to report on the benefit of recent upgrades for how the library district communicates with its patrons. The new web site went live last September. One of the features that we get with this is a count of web site visits. In October, that value was just under 27,000. In December, about 21,000. In both February and March, the number of page visits topped 94,000. It would seem that the public is getting benefit from our new web site.

Recently, we have updated the program calendar and patrons may now use the web site to schedule room use and to volunteer.

As we have often said, the library is more than just a place to find books. Improved communication tools allow us to continue to meet the needs of our library patrons.

6. COMMITTEE REPORTS

A. Finance Committee

No meeting held.

B. Building, Grounds, and Safety Committee

Attendees: Julie Bonar, Rhonda Wolfe, Kris Adams, Amy Harris, Angel Slaughter

The Meeting was called to order at 4:30 p.m.

We went over completed, current, and upcoming projects, most notably the annual fire alarm testing, procurement of an ice machine, quote collection for a new digital sign, and the removal of the Samsung printer that has been out of order for several years.

The meeting was adjourned at 5:51 p.m.

C. Marketing Committee

No meeting held.

7. DIRECTOR'S REPORT

Agenda Items:

- Staff updates & Volunteer opportunities
- Cont. Education & Meetings
- Collections & Materials Stats
- Programming & Outreach updates
- Other

8. COMMENDATIONS

Trustee Stagg commended Director Harris for running for the RSA Board.

Director Harris commended all managers for continuing to operate the Library smoothly while she was away for 2 weeks.

9. LEGISLATIVE NEWS

President Adams spoke on House Bill 4567 that will strengthen penalties for threats against library workers.

10. COMMUNICATIONS

None

11. UNFINISHED BUSINESS

None

12. NEW BUSINESS

A. Liability Insurance Review

Trustees discussed liability insurance providers. No vote needed.

13. PUBLIC/AUDIENCE COMMENTS ON NON-AGENDA ITEMS

None

14. Closed Session, per 5 ILCS (Open Meetings Act) 120/2 (c) (2)

Motion to go into closed session at 7:27 p.m. was made by Trustee Stagg and seconded by Trustee Strack, for the purpose of appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee, to determine its validity.

Motion to return from closed session at 7:47 p.m. was made by Trustee Woiwode and seconded by Trustee Freimuth.

Trustee Freimuth made a motion to retain employment of Director Harris for FY 24/25 as well as accept the Director Evaluation and Wage Increase as presented and was seconded by Trustee Stagg.

This passed by a unanimous roll call vote.

15. ADJOURNMENT

There being no other business, the meeting was adjourned at 7:52 p.m.

President, Kris Adams

Secretary, Sara Woiwode

*Next regular meeting: **Monday, May 20, 2024 at 7:00 p.m.***