

ALPHA PARK PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING MINUTES
MONDAY, NOVEMBER 18, 2024

1. CALL TO ORDER

The regular meeting of the Alpha Park Public Library District Board of Trustees was called to order at 7:03 p.m. Monday, November 18, 2024 in Meeting Room #1, President Adams presiding.

Members Present: Kris Adams, Julie Bonar, Tom Stagg, Joanna Freimuth, Kimberly Strack and Rhonda Wolfe

Members Absent: None

Staff Present: Amy Harris, Aliesha Pendleton

Public Present: Scott Archer, Ellen Price

2. PUBLIC/AUDIENCE COMMENTS ON AGENDA ITEMS

None

3. ACTION ITEM – ACCEPT RESIGNATION OF TRUSTEE WOIWODE

Trustee Bonar made a motion to accept Trustee Woiwode’s resignation and was seconded by Trustee Wolfe.

The motion passed unanimously.

4. NOMINATIONS AND ELECTION FOR THE OFFICE OF BOARD SECRETARY

Trustee Strack nominated Trustee Feimuth for Board Secretary and was seconded by Trustee Wolfe.

This passed by a unanimous roll call vote.

5. FORMATION AND ACCEPTANCE OF CONSENT AGENDA

A consent agenda was presented to include #6 (Minutes), #7 (Special Meeting Minutes), #8 (Financial Report and Expenses), #16A (FY 24/25 Revised Budget), and #16B (New Job Description) by President Adams.

Trustee Stagg made a motion to accept the consent agenda and was seconded by Trustee Bonar.

This passed by a unanimous roll call vote.

6. REGULAR MEETING MINUTES

RESOLVED, THAT THE MINUTES OF THE OCTOBER 21, 2024, REGULAR MEETINGS BE ADOPTED AS PRESENTED.

The motion passed in the consent agenda.

7. SPECIAL MEETING MINUTES

RESOLVED, THAT THE MINUTES OF THE November 4, 2024, SPECIAL MEETINGS BE ADOPTED AS PRESENTED.

The motion passed in the consent agenda.

8. FINANCIAL

RESOLVED, THAT THE FINANCIAL REPORTS FOR OCTOBER BE SUBMITTED FOR REVIEW.

RESOLVED, THAT THE EXPENSES FOR OCTOBER, IN THE AMOUNT OF \$144,041 BE ACCEPTED.

The motion passed in the consent agenda.

9. PRESIDENT'S COMMENTS

Welcome to the November 2024 Alpha Park Public Library Board of Trustees meeting. We know nothing remains the same and that is true for the members of this board. With regret, tonight we accepted the resignation of one of our members. Through election or appointment, each of us have been placed on this board to act as the voice of the residents of the library district, a responsibility which none of us takes lightly. I wish to thank each of you for the service you provide our residents.

10. COMMITTEE REPORTS

A. Finance Committee

The meeting was called to order 3:00 P.M.

Welcomed Christine Westerlund from the Chatham Public Library via zoom. Christine discussed the Chatham's library Friends group and foundation. The Chatham Friends group is growing in their community. Currently 75 members of the group. Items discussed included Bylaws, Responsibilities of the group, Fund raising events, Promotion of events, advocacy, reporting, clear lines of responsibility. Christine discussed the steps that make the friends' group vital to their library.

The Concrete pad and the ADA Access grant was discussed.

The Proposed Budget was discussed that will be acted upon at this month's meeting. Special reserve limitations had no changes.

Financial reports were discussed.

The Finance Committee meeting was adjourned at 4:15.

B. Building, Grounds, and Safety Committee

No meeting held.

C. Marketing Committee

No meeting held.

11. DIRECTOR'S REPORT

Agenda Items:

- Staff & Volunteer updates
- Continuing Ed & Meetings
- Collection & Materials
- Programming & Outreach
- Other Items: Grant updates

12. COMMENDATIONS

Director Harris commended Trustee Adams and Trustee Stagg for their help recruiting new member for the Friends of APL and the open seat on the Board.

13. LEGISLATIVE NEWS

Director Harris shared that the 2024 FSLA Rule halted.

Trustee Stagg shared that ILA is pushing to have changes made to the Open Meetings Act regarding caregivers.

14. COMMUNICATIONS

Director Harris shared that the Library received a donation after being highly please with his assistance at the reference desk.

15. UNFINISHED BUSINESS

A. Digital Sign

Trustee Bonar made a motion to accept the bid of Honager Sign: Option 1 with use of the Special Reserve Fund and was seconded by Trustee Wolfe.

This passed by a unanimous roll call vote.

16. NEW BUSINESS

A. 2024 Q4 Investment Sheet

The motion passed in the consent agenda.

B. New Job Description

The motion passed in the consent agenda.

17. PUBLIC/AUDIENCE COMMENTS ON NON-AGENDA ITEMS

Ellen Price asked if one must live in the taxing body to be on the Board.

Answer via Trustee Adams: yes, you must live in the district for at least 1 year.

18. Closed Session, per 5 ILCS (Open Meetings Act) 120/2 (c) (2)

Motion to go into closed session at 7:33 p.m. was made by Trustee Wolfe and seconded by Trustee Stagg, for the purpose of appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee, to determine its validity.

Motion to return from closed session at 7:49 p.m. was made by Trustee Bonar and seconded by Trustee Freimuth.

19. ACTION ITEM – APPOINTMENT TO FILL OPEN SEAT ON THE BOARD

Trustee Bonar made a motion to appoint Crystal Kyle for the vacancy and was seconded by Trustee Stagg.

This passed by a unanimous roll call vote.

20. ADJOURNMENT

There being no other business, the meeting was adjourned at 7:54 p.m.

President, Kris Adams

Vice President, Julie Bonar

Next regular meeting: Tuesday, January 21, 2025 at 7:00 p.m.